

Accentra Primo Payroll

Mar 2019 (R2) Release Notes v1.0.269

Release date 26th Mar 2019



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I ENHANCEMENTS

I.1 END OF YEAR – UPDATE EMPLOYEE/EMPLOYER PENSION CONTRIBUTIONS ONLY (RP-1122)

Employee Record → Pension → Employee or Employer Contribution

When the user does the End of Year, they'll be given the option to update the minimum pension contribution for the new tax year. When the user updates this, the program does the following

- a. Increases the pension contribution percentage for the selected pension scheme to the minimum pension contribution for the new tax year.
- b. Increases the pension contribution percentage within the employee record (for the selected pension scheme) to the minimum pension contribution percentage for the new tax year only if the employee or employer pension contribution percentage is greater than zero and lesser than the new pension contribution percentage.

Note:

- The program will not update if the employee or employer pension contribution percentages is zero.
- The program will not update if the employee or employer pension contribution percentages is higher or equal to the minimum pension contribution percentage for the new tax year.

END OF YEAR Proceed

DAS TEST YEAR END 2018-19

Tax Year to Close: 2018 - 2019

LAST PERIOD CLOSED

Weekly: N/A
 2 Weekly: N/A
 4 Weekly: N/A
 Monthly: 12

New Tax Year: 2019 - 2020

AE Pension scheme: Minimum contribution requires uplift for the new tax year. If you do not wish to apply the uplift for a scheme, please unselect it.

<input checked="" type="checkbox"/>	PENSION ID	DESCRIPTION	QUALIFIED FOR AE?	EMPLOYEE % (CURRENT)	EMPLOYER % (CURRENT)	EMPLOYEE % (NEW)	EMPLOYER % (NEW)
<input checked="" type="checkbox"/>	1	Main Pension	Yes	3.00	2.00	5.00	3.00

NOTE:
 a) HMRC settings will be upgraded to the new tax year settings.
 b) Minimum pension contribution percentage will be updated for the current tax year.

I.2 BULK FPS – FINAL FPS OPTION (RP-1121)

Bureau compay → Company List Screen → Notifications (Bell Icon) → FPS

When the bureau user does the bulk FPS from the 'Notification', an option to mark the required FPS as Final FPS has been provided. The user needs to select the required companies for which they wish to inform as 'Final FPS' and tick the option 'Final FPS for this tax year' and submit.

Bureau Desktop: Primo Payroll... 26 MAR 2019 HMRC TAX WEEK 51 TAX MONTH 12

Joe Bloggs Accentra PrimoPayroll

FPS Submission Monthly H: Correction to earlier submission Search list

TAX YEAR: 2018

Test Submit Submit Now Close

Final Submission for this Tax Year?

<input type="checkbox"/>	EMPLOYER ID	NAME	PAY FREQUENCY	PERIOD NUMBER	PERIOD END DATE	PAYMENT DATE	SUBMISSION DATE	P11 PROCESSED	NET PAY	LATE SUBMISSION?	FPS AMOUNT
<input type="checkbox"/>	597	Roshe Ltd	Monthly	8	05/12/2018	05/12/2018	4	3,452.53	Yes	0.00	
<input checked="" type="checkbox"/>	878	July Release Ltd	Monthly	1	05/05/2018	10/07/2018	05/05/2018	1	2,503.30	Yes	2,435.30

2 SUPPORT

We welcome any suggestions for improvement of the software. Please email to the below mentioned email.

Please email support team: Support@accentra.co.uk before you call. This will generate response ticket and allow our team to respond promptly. Always refer your Payroll company ID and contact details in the email.

You can call for any support to
 PRIMO Payroll support team
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