

Accentra Primo Payroll

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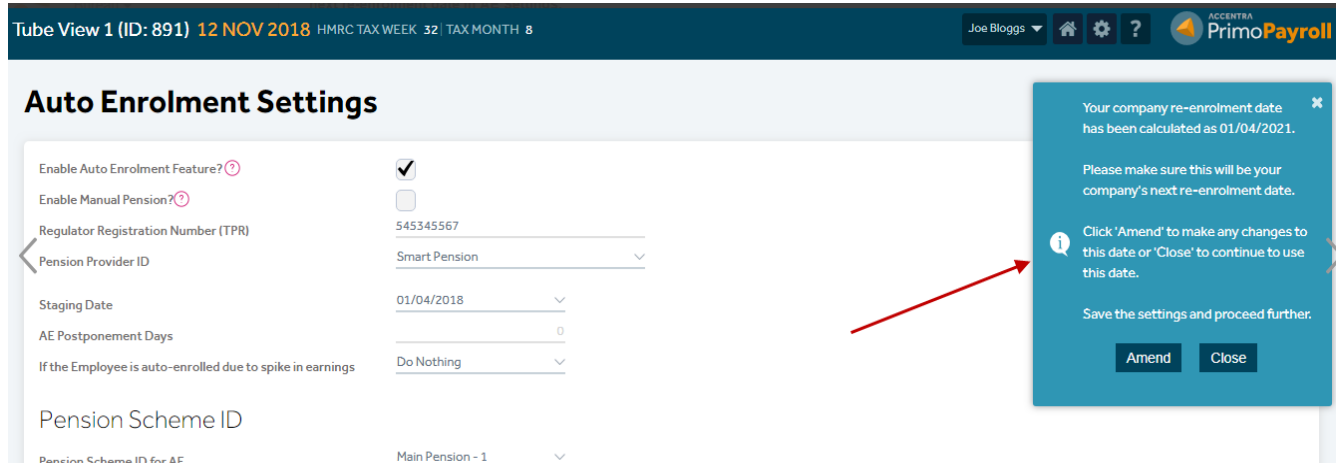
I ENHANCEMENTS

I.1 RE-ENROLMENT - BELL & AE SETTINGS (RP-1006)

The user needs to confirm the re-enrolment date set by the program. Upon confirmation, this date is set as the next re-enrolment date.

Bureau: Notifications → AE Tasks → Missing Re-Enrolment Date → Select company → Payroll settings → AE Settings → Auto Re-enrolment.

Employer: Payroll settings → AE Settings → Auto Re-enrolment.



I.2 PERFORMANCE ENHANCEMENTS PHASE 2 (RP-1008)

For Bureau, the response time to load the company list screen has been improved.

I.3 SSP SCREEN ENHANCEMENT (RP-993)

Employee list screen → Statutory payments → SSP → New Sickness

When entering a SSP start & end date, the date control shows the period end date of that particular month instead of setting that to current month based on current date.

I.4 STATUTORY VIEWER ENHANCEMENTS (RP-1000)

Payroll company > Additional Menu > Statutory Payment Viewer

A new dashboard facility to view the statutory payments from a single location has been introduced. The user will be able to view all the statutory payments or filter a single statutory payment to view.

Employer View:

This will display calendar of all the Statutory Payments for all employees setup within the company

PAYROLL ID	FORENAMES	SURNAME	GENDER	TAX CODE	NI CATEGORY	NI NUMBER	DEPARTMENT	DATE OF BIRTH	DATE OF JOINING	STATUS	AE CATEGORY	AE STATUS
57355	Ruby	Woodman	Female	1185L	A	PI		10/01/1981	10/12/2015	Active	Skipped	N/A
57356	Ram	Cato	Male	1185L	A	JI		11/01/1981	15/08/2016	Active	Skipped	N/A
57357	Sam	Israel	Male	1185L	A	SI		12/01/1981	09/10/2016	Active	Skipped	N/A
57358	Hary	Arter	Female	1185L	A	YI		13/01/1981	08/03/2008	Active	Not Yet Assessed	N/A
57359	Carl	Lewis	Female	1185L	A	JI		14/01/1981	06/03/2017	Active	Not Yet Assessed	N/A
57360	Bilo	Kettle	Female	1185L	A	PI		15/01/1981	23/09/2013	Active	Not Yet Assessed	N/A
57361	Rand	Mudangha	Male	1185L	A	SI		16/01/1981	09/04/2014	Active	Skipped	N/A

Bureau View:

Company List screen > Additional Menu > Statutory Payment(s) Viewer

This will display the Statutory Payments setup within a company or all companies based on the login used. Also note that the timeline date shown is based on the current day & weekdays and NOT based on any tax week or periods.

Bureau Desktop: Primo Payroll... 02 NOV 2018 HMRC TAX WEEK 31 | TAXMONTH 8

Statutory Payment(s) Viewer [All Companies] [Close]

Maternity Pay

29 Mon	30 Tue	31 Wed	1 Thu	2 Fri	3 Sat	4 Sun	5 Mon	6 Tue	7 Wed
Company: 597-Roshe Ltd Employee: 54651-Julie From 05 Feb Frequency: Monthly Statutory: SMP Period: 05/02/2018 To 29/10/2018									
From 12 Feb	Company: 595-Philips Ltd Employee: 54647-Annie S Pay Frequency: Monthly Statutory: SMP Period: 12/02/2018 To 05/11/2018								
From 21 Jul	Company: 1169-Danya Infotech Employee: 903475-Ritu Sam Pay Frequency: Weekly Statutory: SMP Period: 21/07/2018 To 13/04/2019								To 13 Apr 19

2 CLEANUPS

2.1 DOWNLOAD PENSION SCHEME & PENSION SIGNUP (RP-1007)

The user used to receive a message ‘Scheme not found’ when downloading the pension scheme, which has been sorted now.

2.2 EMPLOYEE LIST YEAR NUMBER DISPLAY ISSUE (RP-999)

When the employees count is in 2 digits, the last digit of the tax year was not visible. This has been corrected now.

The screenshot shows the 'Employees' page in the Accentra Primo Payroll system. At the top, the header includes 'HMN infotech (ID: 1252) 07 NOV 2018 HMRC TAX WEEK 31 TAX MONTH 8'. The user 'Joe Bloggs' is logged in. The main content area shows a table of employees with columns: PAYROLL ID, FORENAMES, SURNAME, GENDER, TAX CODE, NI CATEGORY, NI NUMBER, DEPARTMENT, and DATE OF BIRTH. Two employees are listed: Teddy Luca (904015) and Theodore Jaxon (904016). A dropdown menu for 'Monthly (10) - Period: 8/2018' is highlighted with a purple arrow, showing the year '2018' is now fully visible. A notification on the right states 'Your AE Staging date: 01/01/2018'.

2.3 BULK EMAIL - EXCLUDE INACTIVE, DEACTIVATED & CANCELLED COMPANIES (RP-1003)

The bulk email recipients will now include only the active & trial companies and exclude the Inactive, deactivated & cancelled companies.

2.4 IMPORT: SHOW INFORMATION ALERT FOR MISSING SHEETS (RP-1004)

When the user imports Employee details alone (i.e. without the PI I, EPS, Payments & Deductions), the program used to alert the user with a ‘warning’ message, which has now been changed to an ‘Info’ message.

3 SUPPORT

We welcome any suggestions for improvement of the software. Please email to the below mentioned email.

Please email support team: Support@accentra.co.uk before you call. This will generate response ticket and allow our team to respond promptly. Always refer your Payroll company ID and contact details in the email.

You can call for any support to

PRIMO Payroll support team

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