

Accentra Primo Payroll

August 2019 (R2) Release Notes v1.0.330

Release date 26th August 2019



Accentra Technologies Limited
Warnford Court
29 Throgmorton Street
London, EC2N 2AT

Confidential

The contents of this document are strictly confidential. No part of the contents of this document may be reproduced or transmitted in any form or by any means without the written permission of Accentra Technologies Limited.

Disclaimer

While all reasonable efforts have been taken to assure the accuracy and correctness of this manual and software, Accentra does not assume any liability whatsoever directly or indirectly for any errors or omissions and for its suitability for any specific purpose. The content of this document and software may change without notice and without any commitment on the part of Accentra.

Table of Contents

I	Enhancements.....	3
I.1	Payslips – Include Holiday Allowance	3
I.2	Payments & Deductions – Colour Coding.....	3
I.3	Holiday Accrual Method Change – Confirmation Message.....	4
I.4	reCAPTCHA.....	4
	Support.....	5

I ENHANCEMENTS

I.1 PAYSLEIPS – INCLUDE HOLIDAY ALLOWANCE

Payslips for employees under the Annual Days holiday accrual method will now show the number of holidays they have taken and the number of holidays they still have available.

PAY ADVICE							
COMPANY NAME		PAYROLL NO		SURNAME		FORENAMES	
Veasons Infotect 8		58140					
PAYMENTS			DEDUCTIONS		SUMMARY		
DESCRIPTION	RATE	UNITS	AMOUNT	DESCRIPTION	AMOUNT	DESCRIPTION	Amount
Basic Pay			365.38	Tax Deducted	75.80	Gross For Tax	582.94
Holiday Pay Used			217.56	NI Contribution	50.03	Gross For NI	582.94
						NI Contribution Empr	57.54
						Gross for Tax YTD	1,313.70
						Tax Deducted YTD	140.20
						P45 Gross for Tax	0.00
						P45 Tax Deducted	0.00
						Gross for NI YTD	1,313.70
						NI Contribution Empe YTD	97.87
						NI Contribution Empr YTD	112.56
						Holidays Available	21.00
						Holidays Used	3.00
TOTAL PAYMENTS			582.94	TOTAL DEDUCTIONS		125.83	
DATE	MONTH	WEEK	TAXCODE	TAX BASIS	NI NUMBER	PAY BY	NET PAY
26/04/2019	1	3	1060L	Cumulative		Bank	457.11

I.2 PAYMENTS & DEDUCTIONS – COLOUR CODING

Employees -> Payroll ID -> Payments/Deductions

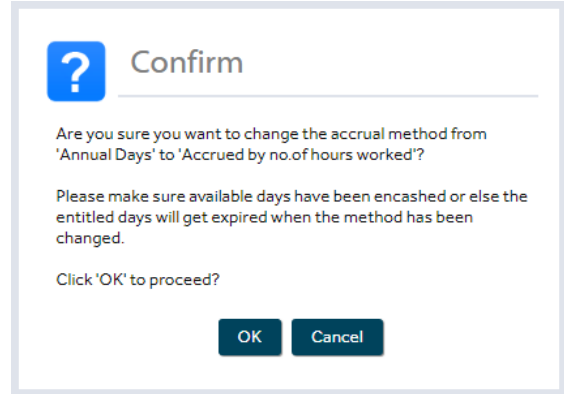
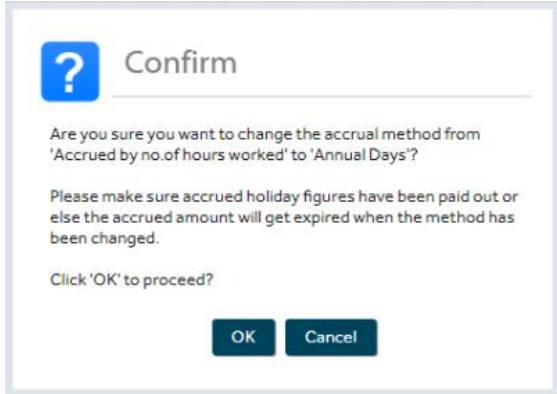
Internal payments will now be orange in colour and variable payments will now be grey in colour in employee records under the payments & deductions tabs.

Code	Description
P001	OT Single
P002	OT Time+Half
P003	OT Double
P004	OT Undefined
P005	OT Undefined
P006	Absence Deduction
P007	Holiday Pay Used

Code	Description
D001	Holiday Pay Accrued
D002	Canteen Fee

1.3 HOLIDAY ACCRUAL METHOD CHANGE – CONFIRMATION MESSAGE **Employees -> Payroll ID -> Main -> Holiday Pay -> Holiday Accrual Method**

If a user tries to change an employee’s holiday accrual method, one of the below messages will show to ensure all required action is taken before the change is made.



1.4 RECAPTCHA

The latest version of reCAPTCHA (V3) has been implemented on the Primo Payroll login page. This is an upgraded version which is invisible so the reCAPTCHA module will not show on the login page.

Note: As there have been few design changes on the portal, please press (Ctrl + Shift + R) to update your cache to the latest version when you login to the portal if you’re experiencing continuous loading/freezing issues.

SUPPORT

We welcome any suggestions for improvement of the software. Please email to the below mentioned email.

Please email the support team: support@accentra.co.uk before you call. This will generate response ticket and allow our team to respond promptly. Always include your Payroll company ID and contact details in the email.

Primo Payroll Support Team
 Accentra Technologies Limited
 Warnford Court
 29 Throgmorton Street
 London
 EC2N 2AT, U.K.
 Phone: 0845 456 7181
www.accentra.co.uk

